

Policy:	Plant Health (Bio Security)		
Procedure Number:	P7	Version number:	1.3
Author:	Malcolm Tanner	Last improvement:	10 th September 2023
Authorised By:	Alexander Shepherd	First version date:	July 2021

General description of the procedure:

Bordon Hill Nurseries Ltd specialises in the production of young plants from seed and cuttings, for the commercial trade. We are also involved in the production of young plants for retail sale through garden centres and mail order. Most of our production of young plants is sold to our major customer and (our sister company) – Ball Colegrave Ltd. They specialise in the marketing, selling and distribution of seeds and young plants to the bedding and pot plant industry. At certain times of the year, we produce finished plants, such as Poinsettias, and Cyclamen. These are sold to Garden Centres, Growers and Wholesalers.

As a major plant propagator, we aim to work in a manner that promotes good plant health across all our sites as far as it is reasonable and practicable to do so. We ensure that we follow all UK relevant plant health regulations, ensuring that staff understand their duties and have received relevant training to carry them out.

We are committed to producing and maintaining our Site and Operations Pest Risk Analysis (SOPRA), which is the basis for our procedures to reduce our on-site bio security risks.

It is the responsibility of Paul Kimbrey to implement this policy, by liaising with the Managing Director, Senior Managers, Key Staff and Plant Health Representatives. Paul Kimbrey will ensure that all key staff are made aware of plant health issues that might be affected and influenced by company activities.

Bordon Hill Nurseries Ltd requires key staff to maintain our Plant Health Management System by.

- Co-operating with the Managing Director and Senior Managers.
- Ensuring all staff and visitors follow our site hygiene rules.
- Following plant health procedures to ensure compliance.
- Helping identify plant health training needs.
- Monitoring for any signs of pests, diseases or disorders.
- Producing crops responsibly following current OHAS and DEFRA Codes of Practice.
- Promoting plant health awareness amongst all employees.
- Recognising quarantine pest and diseases and following isolation procedures as required.
- Recording plant health actions and issues.
- Reporting all pest and disease outbreaks.
- Reviewing all plant health procedures to enable continual improvements can be made.

The policy will be kept up to date, particularly as the business changes in nature and size. To ensure this, the policy will be reviewed every year.

Signed: 

Name: Alexander Shepherd - Director Date: 10th September 23

History

Version 1.1 – Published July 2021, Version 1.2 – Published on 4th October 2022

Version 1.3 – Published on 10th September 2023. Reviewed but no changes.